

IMPORT PURPOSE		
(please tick)	(√)	
Trade	<input type="checkbox"/>	
Personal	<input type="checkbox"/>	
Sample	<input type="checkbox"/>	
Other (please state proposed use)		
Is the proposed mineral import for use in any contract awarded to your company?	Yes	<input type="checkbox"/>
	No	<input type="checkbox"/>
If yes, please specify contract nature, proposed contract duration and mineral demand timing.		
Is the Type, Quantity and Quality of minerals to be imported available in Trinidad and Tobago?		
FOREIGN SELLER DETAILS		
Seller Name		
Seller Address		
Name of Mine (source of minerals)		
Address of Mine		
APPLICANT IMPORT HISTORY		
Have you ever imported minerals before?	Yes	<input type="checkbox"/>
	No	<input type="checkbox"/>
If yes, state number of times in past 5 years:		
Previous Import Origin(s) and Quantities		
Additional Remarks/ Details		

DECLARATION/UNDERTAKING

In accordance with section 45 (3) (b) of the Minerals Act, Chap 61:03, I _____ hereby declare that the particulars and the statements made in this application are true and correct to the best of my knowledge and belief and nothing has been concealed or held therefrom. I understand that it is an offense, punishable by a fine and imprisonment, to make a false declaration.

Signature of the Applicant _____ Date ____/____/____
(dd/mm/yyyy)

FOR OFFICIAL USE ONLY

Name of Officer Processing Application _____

Date Received:

Signature of Officer Processing Application _____

____/____/____

(dd/mm/yyyy)

GUIDELINES FOR APPLICANTS

1. Please complete all sections legibly.
2. Supplemental pages are to be inserted where required.
3. Please retain a copy of your submission.
4. All financial data submitted are to be quoted in Trinidad and Tobago (TT) dollars only.
5. Copies of the following are required, **where applicable**:
 - a. Ministry of Trade and Industry import form for minerals on the import negative list
 - b. Contracts and other documentation supporting the request to import minerals
 - c. Title Documents, and Lease/permit (where applicant is not the owner of land)
 - d. Eight (8) Originals of a Survey Plan
 - i. Approved by the Director of Surveys, for State land
 - ii. Registered by the Director of Surveys, for Private land
 - e. Certificate of Incorporation / Certificate of Business Registration
 - f. Organizational Structure for Import operations
 - g. A letter from a recognized financial institution (indicating that the Applicant possesses the financial capacity to conduct the operations for which a licence is being sought)
 - h. Rehabilitation Plan (to be completed using template)
 - i. Certificate of Environmental Clearance (CEC)
 - j. Town and Country Planning Approval
 - k. Water Abstraction Permit (from the Water and Sewerage Authority)
 - l. Certificates and other qualifications of the Manager (indicating that the Applicant possesses the technical qualifications necessary to conduct the operations for which a licence is being sought)
 - m. Performance Bond (to be posted if licence is approved)
 - n. Rehabilitation Bond (to be posted if licence is approved)
 - o. Receipt for payment of licence application / renewal fee
 - p. Land and building taxes receipt (most recent)