



MINISTRY OF ENERGY AND ENERGY INDUSTRIES

International Waterfront Centre, Tower C, #1 Wrightson Road, Port of Spain, Trinidad and Tobago
Telephone (868) 623-6708 Facsimile (868) 625-0306

SCHEDULE 2

[Regulation 5(1)]

Application Form for Mining Licence

Application Type: New Licence <input type="checkbox"/> Renewal <input type="checkbox"/>		
APPLICANT DETAILS		
Applicant's Name (Name in which licence is to be granted)		
Applicant's Address		
Tel Number	Fax Number	Email
Company / Business Registration No.		
Name of Person Authorised to Sign on Behalf of Applicant (for a Company or Business)		ID / DP / Passport # (copies of two types required)
Board of Inland Revenue Number	Vat Registration Number	
MINE DETAILS		
Mine Location		
Acreage (hectares / acres)	Land Status (State or Private)	Name of Land Owner
Ward Sheet No.	Topographic Sheet No.	Mineral(s) of Interest
MANAGER DETAILS		
Quarry Manager Name	Address	Tel Number / Fax / Email

Qualifications		Experience (include on separate sheet if necessary)	
Blaster's Name (If explosives are to be used)	Address	Tel Number / Fax / Email	
Qualifications		Experience (include on separate sheet if necessary)	
EQUIPMENT DETAILS (please specify types and numbers)			
<p>(please tick)</p> <p>Dragline <input type="checkbox"/></p> <p>Loader <input type="checkbox"/></p> <p>Excavator <input type="checkbox"/></p> <p>Tractor <input type="checkbox"/></p> <p>Diesel Fuel Truck <input type="checkbox"/></p> <p>Other (please state) _____</p>	<p>(√)</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>(√)</p> <p>Dump Trucks <input type="checkbox"/></p> <p>Pick Up <input type="checkbox"/></p> <p>Back Hoe <input type="checkbox"/></p> <p>Water Truck <input type="checkbox"/></p>	
OPERATIONAL DETAILS			
Electricity Source _____		Daily Consumption _____	
Water Source _____		Daily Consumption _____	
Fuel Storage _____		Daily Consumption _____	
Lubricant Storage _____		Daily Consumption _____	
Explosives Storage _____		Consumption / Frequency _____	
Additional Remarks/ Details			

DECLARATION/UNDERTAKING

In accordance with section 45 (3) (b) of the Minerals Act, Chap 61:03, I _____ hereby declare that the particulars and the statements made in this application are true and correct to the best of my knowledge and belief and nothing has been concealed or held therefrom. I understand that it is an offense, punishable by a fine and imprisonment, to make a false declaration.

Signature of the Applicant _____ Date ____/____/____
(dd/mm/yyyy)

FOR OFFICIAL USE ONLY

Name of Officer Processing Application _____

Date Received:

Signature of Officer Processing Application _____

____/____/____

(dd/mm/yyyy)

GUIDELINES FOR APPLICANTS

1. Please complete all sections legibly.
2. Supplemental pages are to be inserted where required.
3. This form must be submitted in duplicate.
4. Please retain a copy of your submission.
5. The prescribed fee must accompany application.
6. All financial data submitted are to be quoted in Trinidad and Tobago (TT) dollars only.
7. Copies of the following are required, where applicable:
 - a. Title Documents, and Lease/permit (where applicant is not the owner of land)
 - b. Copies of previous Mining Licences granted to the Applicant
 - c. Proof of Ownership of Mineral Rights
 - d. Evidence of Satisfaction of all outstanding royalty payments
 - e. Eight (8) Originals of a Survey Plan
 - i. Approved by the Director of Surveys, for State land
 - ii. Registered by the Director of Surveys, for Private land
 - f. Certificate of Incorporation / Certificate of Business Registration
 - g. Organizational Structure for Mining operations
 - h. A letter from a recognized financial institution (indicating that the Applicant possesses the financial capacity to conduct the operations for which a licence is being sought)
 - i. Mine Design Plan (to be completed using template)
 - j. Rehabilitation Plan (to be approved by the Environmental Management Authority)
 - k. Certificate of Environmental Clearance (CEC)
 - l. Town and Country Planning Approval
 - m. Water Abstraction Permit (from the Water and Sewerage Authority)
 - n. Certificates and other qualifications of the Quarry Manager (indicating that the Applicant possesses the technical qualifications necessary to conduct the operations for which a licence is being sought)
 - o. Certificates and other qualifications of the Blaster (where explosives are to be used)
 - p. Performance Bond (to be posted if licence is approved)
 - q. Rehabilitation Bond (to be posted if licence is approved)
 - r. Receipt for payment of licence application / renewal fee
 - s. Land and building taxes receipt (most recent)
 - t. Any other documents as required from time to time