

MANAGER DETAILS		
Processing Manager Name	Address	Tel Number / Fax / Email
Qualifications		Experience (include on separate sheet if necessary)
PROCESSING OPERATIONS DETAILS		
(please tick) (√) Mineral(s) to be Processed and Source of Mineral(s)		
Washing	<input type="checkbox"/>	
Screening	<input type="checkbox"/>	
Crushing	<input type="checkbox"/>	
Blending	<input type="checkbox"/>	
Other (please state)		
PROCESSING PLANT DETAILS		
Plant Type (Fixed or Mobile)	Product Sizes: 1. 2. 3. 4. 5. 6.	
Make and Model of Plant		
New or Used Plant (and year of manufacture)		
Plant Capacity (include units)		
(please tick) √)		
Primary Crusher	<input type="checkbox"/>	
Secondary Crusher	<input type="checkbox"/>	
Tertiary Crusher	<input type="checkbox"/>	
Kiln	<input type="checkbox"/>	
Furnace	<input type="checkbox"/>	
Other (please specify):		
Electricity Source _____	Daily Consumption _____	
Water Source _____	Daily Consumption _____	
Fuel Storage _____	Daily Consumption _____	
Lubricant Storage _____	Daily Consumption _____	
OTHER EQUIPMENT DETAILS (please specify types and numbers)		
(please tick) (√) (√)		
Fork Lifts / Crane	<input type="checkbox"/>	Dump Trucks <input type="checkbox"/>
Loader	<input type="checkbox"/>	Pick Up <input type="checkbox"/>
Excavator	<input type="checkbox"/>	Back Hoe <input type="checkbox"/>
Tractor	<input type="checkbox"/>	Water Truck <input type="checkbox"/>
Diesel Fuel Truck	<input type="checkbox"/>	
Other (please state)		
Additional Remarks/ Details		

DECLARATION/UNDERTAKING

In accordance with section 45 (3) (b) of the Minerals Act, Chap 61:03, I _____ hereby declare that the particulars and the statements made in this application are true and correct to the best of my knowledge and belief and nothing has been concealed or held therefrom. I understand that it is an offense, punishable by a fine and imprisonment, to make a false declaration.

Signature of the Applicant _____ Date ____/____/____
(dd/mm/yyyy)

FOR OFFICIAL USE ONLY

Name of Officer Processing Application _____ Date Received:

Signature of Officer Processing Application _____ ____/____/____
(dd/mm/yyyy)

GUIDELINES FOR APPLICANTS

1. Please complete all sections legibly.
2. Supplemental pages are to be inserted where required.
3. Please retain a copy of your submission.
4. The prescribed fee must accompany application.
5. All financial data submitted are to be quoted in Trinidad and Tobago (TT) dollars only.
6. Copies of the following are required, where applicable:
 - a. Title Documents, and Lease/permit (where applicant is not the owner of land)
 - b. Evidence of Satisfaction of all outstanding royalty payments
 - c. Eight (8) Originals of a Survey Plan
 - i. Approved by the Director of Surveys, for State land
 - ii. Registered by the Director of Surveys, for Private land
 - d. Certificate of Incorporation / Certificate of Business Registration
 - e. Organizational Structure for Processing operations
 - f. A letter from a recognized financial institution (indicating that the Applicant possesses the financial capacity to conduct the operations for which a licence is being sought)
 - g. Processing Plan (to be completed using template)
 - h. Rehabilitation Plan (to be completed using template)
 - i. Certificate of Environmental Clearance (CEC)
 - j. Town and Country Planning Approval
 - k. Water Abstraction Permit (from the Water and Sewerage Authority)
 - l. Certificates and other qualifications of the Processing Manager (indicating that the Applicant possesses the technical qualifications necessary to conduct the operations for which a licence is being sought)
 - m. Performance Bond (to be posted if licence is approved)

- n. Rehabilitation Bond (to be posted if licence is approved)
- o. Receipt for payment of licence application / renewal fee
- p. Land and building taxes receipt (most recent)