

MINISTRY OF ENERGY AND ENERGY INDUSTRIES

ENVIRONMENTAL OFFICER

JOB SUMMARY

The Environmental Officer is responsible for providing technical support in regulating the energy sector to ensure that environmental impacts are minimized or eliminated over a project life cycle and are in compliance with local laws and international conventions.

DUTIES AND RESPONSIBILITIES

- Assist with ensuring compliance with environmental laws and regulations of Trinidad and Tobago along with international conventions, with a special focus on petroleum development activities including examining environmental permits, licenses, applications and records to ensure compliance with licensing requirements.
- Assist with the prevention of the State from incurring environmental liabilities
- Assist in the review of appropriateness of environmental technologies
- Advise on the management of abandonment activities and site remediation
- Assist in the development systems and coordination of mutual aid schemes and emergency response preparedness
- Function in the Planning Section of the Incident Command System (ICS) during emergency response activities
- Review of EIAs and Risk Assessment Reports
- Monitoring and sampling of environmental emissions and discharges
- Analysis and compilation of environmental data
- Investigation of environmental incidents
- Development of environmental guidelines, Code of Practice and performance standards for industry
- Assist research and development projects on environmental matters
- Participate in stakeholder and cross functional team activities to maintain stakeholder relations, interactions and communications
- Represent the Ministry at relevant committee meetings
- Represent the Ministry's interest amongst relevant government ministries and agencies when required
- Advise and assist on operational requirements and compliance with respect to waste and wastewater regulations in order to promote a proactive approach to environmental management

MINIMUM EXPERIENCE AND TRAINING

- BSc Degree in Environmental Science/Environmental Engineering or Environmental Management, or in the Natural or Physical Sciences
- Minimum 2 years working experience in related field

KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of local and international legislative framework and conventions for addressing emergencies, crises and recovery
- Broad knowledge and understanding of the petroleum value chain and associated environmental issues will be an added advantage
- Knowledge about international environmental conventions, particularly those that Trinidad and Tobago are party to, have ratified and are currently following
- Knowledge of environmental guidelines, standards & regulations relevant to the petroleum & petrochemical industries
- Sound analytical, problem solving and critical thinking skills
- Strong interpersonal and communication skills
- Excellent time management skills to manage concurrent tasks and projects
- Good coordinating /networking and negotiation skills essential for interfacing with site, regulatory authorities and other stakeholders
- Proficiency in Microsoft Office Suite