



Government of the Republic of Trinidad and Tobago
Ministry of Energy and Energy Industries

**Trinidad and Tobago
Shallow Water
Competitive Bid Round
2023**

**Procedure for obtaining a
Data Package**

1. Download and fill out the [Data Package Request Form](#) and submit via e-mail to bidround@energy.gov.tt.
2. (i) You will receive instructions from the MEEI for execution of a Data Use Agreement.

(ii) Complete the Data Use Agreement and submit to the Ministry via e-mail to bidround@energy.gov.tt. We will accept a scanned copy of the signed original.
3. Once the executed agreement is received, you will receive instructions from the MEEI on how to download the data. Data packages would be delivered via Box Drive.
 - (i) If you do not have a Box account, a free account can be created using <https://account.box.com/signup/n/personal#3usc7>.
 - (ii) Ensure that the device has sufficient space to accept the zipped files. File size is estimated at 1.75 TB. Note: the zipped files can then be transferred, if required, to another disk with appropriate space to be unzipped.
 - (iii) The zipped files should be downloaded in groups of ten (10) files or less at a time, as Box has a file size limit for downloads.
 - (iv) Once all data are downloaded, you will require 7zip software to unzip files. If 7zip is not installed on your device, you can download a free copy from [Download \(7zip.org\)](http://7zip.org)
 - (v) For any issue that may arise, contact Ms. Candice De Gale, Manager, Energy Data Operations, at cdegale@energy.gov.tt or call (868) 225-4334 ext. 2239 (office) or (868) 708-1387 (mobile).