

MINISTRY OF ENERGY AND ENERGY INDUSTRIES

ANNUAL SCHEDULE OF PLANNED PROCUREMENT ACTIVITIES 2024-2025

NO.	Project Number	Project Name	UNSPSC Code Lvl 3	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (For works and services)	Procurement Method	Standstill period (If applicable) - No. of days	Contract Type
1	001/2024/2025	Renewable Energy and Energy Efficiency Initiatives		1) Installation of a Solar PV System at Brighton Port	N/A	2027	2025-2027		N/A	N/A
				2) Wind Resource Assessment Programme (WRAP)						
2	002/2024/2025	Acquisition of Synthetic Aperture Radar (SAR)		For the Detection of Oil Spills	N/A	2027	2025-2027		N/A	N/A
3	003/2024/2025	Trinidad & Tobago Extractive Industries Transparency Initiative (TTEITI) : Digging Deeper		Assessing Mining Sector Impact in Trinidad & Tobago	N/A	2027	36 months		N/A	N/A
4	004/2024/2025	Dredging of Sea Lots Main Channel and Turning Basin		Dredging of Sea	N/A				N/A	N/A
5	05/2024/2025	Rent/Lease - Office Accommodation and Storage	78131800 80131500	Supply of storage for all data and other analytical reports, rental of building and office space, file storage etc	Q1	12 months	12 months	Open Market Quote Sourcing	N/A	Fixed
6	06/2024/2025	Rent/Lease- Vehicles & Equipment	80161800 81112400 78142000	Rent/Lease of Vehicles and Equipment for official use when required and rent and lease of equipment e.g. printers, copiers and water coolers	Q1	Within six (6) months from issuance of P.O./before closure of financial year	01/10/2024-30/09/2025	Open Market Quote Sourcing	N/A	Fixed

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7	07/2024/2025	Supply and Delivery of Office Stationery and Supplies	90101800 14111500 44121700 44102900 44122000 30111700 42191500 42171900 42181600	Supply and Delivery of Office Stationery - printing paper, envelopes, manilla folders, pens, note pads, binders, scissors, etc Pantry items - Water, Coffee, tea, biscuits. Pharmaceutical Items - Tablets, plaster, blood pressure kit	Q1	Within six (6) months from issuance of P.O./before closure of financial year	01/10/2024 - 30/09/2025	Open Market Quote Sourcing	N/A	Fixed
8	8/2024/2025	Books & Periodicals	60102300 55101500	Books and Periodicals Newspaper Subscriptions, online resources and learning resources services	Q1	Within six (6) months from issuance of P.O./before closure of financial year	01/10/2024 - 30/09/2025	Open Market Quote Sourcing	N/A	Fixed
9	9/2024/2025	Supply and Delivery of Materials & Supplies	46181500 55121700 42132200	Materials and Supplies e.g. Personal Protective Equipment (PPE), Signage, Drilling tools, equipment and medical supplies	Q1	Within six (6) months from issuance of P.O./before closure of financial year	01/10/2024 - 30/09/2025	Open Market Quote Sourcing	N/A	Fixed
10	10/2024-2025	Maintenance of Vehicles	78181500	Automotive Maintenance and Repair purchase of tyres, batteries, engine wash, tune up, major and minor repairs	Q1	Within six (6) months from issuance of P.O./before closure of financial year	01/10/2024- 30/09/2025	Open Market Quote Sourcing	N/A	Fixed
11	11/2024/2025	Repairs & Maintenance - Equipment	72151800	Provision of Services for the Repairs and Maintenance - Printers, surveying equipment and water coolers	Q1	Within six (6) months from issuance of P.O./before closure of financial year	01/10/2024 - 30/09/2025	Open Market Quote Sourcing	N/A	Fixed
12	12/2024/2025	Repairs & Maintenance - Building	72101500 72151200	Provision of delivery of Repairs and Maintenance - Building when required HVAC Upgrades, office and conference rooms, shelving...	Q1	Within six (6) months from issuance of P.O./before closure of financial year	01/10/2024 - 30/09/2025	Open Market Quote Sourcing	N/A	Fixed
13	13/2024/2025	Other Contracted Services	81112200 80161500	Supply and delivery of Other Contracted Services Management/ Consultancy Contracts, IT support software, Licenses for Tech Use, Subscriptions when required	Q1	Within six (6) months from issuance of P.O./before closure of financial year	01/10/2024- 30/09/2025	Open Market Quote Sourcing	N/A	Fixed

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14	14/2024/2025	Provision of Janitorial Services	76111500 47121800 47131700 47131800	Supply and delivery of Janitorial Services	Q1	12 months	01/10/2024 - 30/09/2025	Open Market Quote Sourcing	N/A	Fixed
15	15/2024/2025	Provision of Security Services	92121500	Supply and delivery of Security Services	Q1	12 months	01/10/2024 - 30/09/2025	Open Market Quote Sourcing	N/A	Fixed
16	16/2024/2025	Promotions, Publicity & Printing	82121500 82111900	Promotions, Publicity and Printing services - multi-media services out reach services and art design when required	Q1	Within six (6) months from issuance of P.O./before closure of financial year	01/10/2024 - 30/09/2025	Open Market Quote Sourcing	N/A	Fixed
17	17/2024/2025	Hosting of Conferences, Seminars & Other Functions	80141902	Provision of services for the Hosting of Conferences and Seminars	Q1	Within six (6) months from issuance of P.O./before closure of financial year	01/10/2025- 30/09/2025	Open Market Quote Sourcing	N/A	Fixed
18	18/2024/2025	Supply and Delivery of Vehicle	25101500 25101900	Supply and Delivery of Vehicles	Q3-Q4	Within six (6) months from issuance of P.O./before closure of financial year	01/04/2024 - 30/09/2025	Open Market Quote Sourcing	N/A	Fixed
19	19/2024/2025	Supply and Delivery of Office Equipment	44102000 44102400 44102800 54111600	Supply and delivery of Office Equipment - Shredders, Laminating Machine, Tablets, Labelling Machine, Guillotine	Q1	Within six (6) months from issuance of P.O./before closure of financial year	01/10/2024 - 30/09/2025	Open Market Quote Sourcing	N/A	Fixed
20	20/2024/2025	Supply and Delivery of Furniture & Furnishings	56101500 56101700	Supply and delivery of Chairs, Drawer, Storage cabinets, Filing cabinets and Blinds	TBD	Within six (6) months from issuance of P.O./before closure of financial year	01/10/2024- 30/09/2025	Open Market Quote Sourcing	N/A	Fixed
21	21/2024/2025	Supply and Delivery of Other Minor Equipment	23151800 20111600 41112500 54111600 25131800	Supply and delivery of Wireless equipment - Cellular Phones, Kettles, Office Clock, Microwave, drilling equipment Refrigerators, Fans, surveying equipment Gas dectector and aircraft systemetc	Q1	Within six (6) months from issuance of P.O./before closure of financial year	01/10/2024 - 30/09/2025	Open Market Quote Sourcing	N/A	Fixed

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22	22/2024/2025	Postage	80141800	Supply and Delivery of postage	Q1	Within six (6) months from issuance of P.O./before closure of financial year	01/10/2024 - 30/09/2025	Open Market Quote Sourcing	N/A	Fixed

Remarks

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