

| ANNUAL SCHEDULE OF PLANNED PROCUREMENT ACTIVITIES 2025-2026 | | | | | | | | | | |
|---|----------------|--|-------------------|--|--|-----------------------------------|---|--------------------|---|---------------|
| NO. | Project Number | Project Name | UNSPSC Code Lvl 3 | Brief Description | Proposed date for Issue of Bidding Documents | Expected Delivery/Completion Date | Estimated Project Duration (For works and services) | Procurement Method | Standstill period (If applicable) - No. of days | Contract Type |
| COMMUNICATIONS UNIT | | | | | | | | | | |
| 1 | CU-2025-1 | Supply and Delivery of Acrylic name plates | 551215000 | Procurement of acrylic name plates for use in stakeholder engagement meetings | 2026 Jan | 2026 March | N/A | Open | N/A | Fixed Price |
| 2 | CU-2025-2 | Upgrade of photography and videography equipment of digital camera equipment | 451200000 | Procurement of equipment to capture and record events | 2026 Jan | 2026 June | N/A | Open | N/A | Fixed Price |
| 3 | CU-2025-3 | Supply and Delivery of Promotional/Display Stands | 43211903 | Procurement of Display Stands for use in stakeholder engagement meetings | 2026 Jan | 2026 July | N/A | Open | N/A | Fixed Price |
| 4 | CU-2025-4 | Supply and delivery of Souvenirs/Promotional Items | 49101700 | Procurement of sovenir items as tokens of appreciation for courtesy calls and promotional items for distribution at Energy Conferences | 2026 Jan | 2026 June | N/A | Open | N/A | Fixed Price |
| 5 | CU2025-5 | Instalation of Commercial shelving units | 241000000 | Procurement of Shelving units for storage of supplies | 2026 Jan | 2026 Sep | N/A | Open | N/A | Fixed Price |
| ENERGY INFORMATION MANAGEMENT AND TECHNICAL DIVISION | | | | | | | | | | |
| 6 | EIMTD-2025-1 | Server Support | 81112200 | Provision of Services for Infrastructure and Systems Support | 2026 Feb | 2027 | 1 year | Sole Source | N/A | Fixed Price |

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| 7 | EIMTD-2025-2 | Helpdesk Support | 81111811 | Provision of Helpdesk Services | 2026 Feb | 2027 | 1 year | Sole Source | N/A | Fixed Price |
| 8 | EIMTD-2025-3 | Website Maintenance | 81112103 | Provision of Website Maintenance Support Services | 2026 July | 2027 | 1 year | Sole Source | N/A | Fixed Price |
| 9 | EIMTD-2025-4 | Support for Dell EMC VxRail Solution | 81112300 | Renewal of Support for VxRail E560F | 2026 July | 2028 | 2 years | Single Source | N/A | Fixed Price |
| 10 | EIMTD-2025-5 | Support for Dell EMC VxRail Solution | 81112300 | Renewal of Support for VxRail V570F | 2026 July | 2028 | 2 years | Single Source | N/A | Fixed Price |
| 11 | EIMTD-2025-6 | Software Licences and Support | 81112200 | Renewal of Interactive Petrophysics (IP) Software Support | 2026 July | 2028 | 2 years | Sole Source | N/A | Fixed Price |
| 12 | EIMTD-2025-7 | Software Licences and Support | 81112200 | Renewal of Netvault Licences and Support | 2026 Mar | 2027 | 1 year | Single Source | N/A | Fixed Price |
| 13 | EIMTD-2025-8 | Board of Survey (BOS) | 78140000 | Transport to relocate BOS Equipment to Warehouse | 2026 Mar | 2026 Sep | N/A | Open Market | N/A | Fixed Price |
| 14 | EIMTD-2025-9 | Software Licences and Support | 81112200 | Renewal of Oil Field Manager (OFM) Licences and Support | 2026 Mar | 2027 | 1 year | Sole Source | N/A | Fixed Price |
| 15 | EIMTD-2025-10 | Software Licences and Support | 81112200 | Renewal of Reservoir Engineering Core System Licences and Support | 2026 Mar | 2027 | 1 year | Sole Source | N/A | Fixed Price |
| 16 | EIMTD-2025-11 | Printer Maintenance Services | 81112306 | Provision of Printer Maintenance Services for Xerox Printers | As Required | As Required | N/A | Sole Source | N/A | Fixed Price |

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| 17 | EIMTD-2025-12 | Software Licences and Support | 81112200 | Renewal of TeamViewer | 2026 Aug | 2027 | 1 year | Sole Source | N/A | Fixed Price |
| 18 | EIMTD-2025-13 | Software Licences and Support | 81112200 | Renewal of ArcGIS Licences | 2026 June | 2027 | 1 year | Sole Source | N/A | Fixed Price |
| 19 | EIMTD-2025-14 | Software Licences and Support | 81112200 | Renewal of KACE System Licences and Support | 2026 Sep | 2027 | 1 year | Sole Source | N/A | Fixed Price |
| 20 | EIMTD-2025-15 | Software Licences and Support | 81112200 | Renewal of Zoom Workplace Business | 2026 Aug | 2027 | 1 Year | Sole Source | N/A | Fixed Price |
| 21 | EIMTD-2025-16 | Printer Maintenance Services | 81112306 | Provision of Printer Maintenance Services for Sharp MX Printers | 2026 March | 2027 | 1 year | Sole Source | N/A | Fixed Price |
| 22 | EIMTD-2025-17 | UPS Maintenance Services | 81101716 | Provision of UPS Preventive and Remedial Maintenance Services | As Required | As Required | 1 year | Sole Source | N/A | Fixed Price |
| 23 | EIMTD-2025-18 | Software Licences and Support | 81112200 | Renewal of Petrel Licences and Support | 2026 Sep | 2027 | 1 year | Sole Source | N/A | Fixed Price |
| 24 | EIMTD-2025-19 | Software Licences and Support | 81112200 | Renewal of Oracle Licences and Support | 2026 Sep | 2027 | 1 year | Sole Source | N/A | Fixed Price |
| 25 | EIMTD-2025-20 | Software Licences and Support | 81112200 | Renewal of Trellix Plus | 2026 Aug | 2027 | 1 yaer | Open Market | N/A | Fixed Price |
| 26 | EIMTD-2025-21 | Storage of Cores and Ditch samples | 24131516 | Provision of storage facilities for cores and ditch samples | 2026 Sep | 2026 Sep | N/A | Sole Source | N/A | Fixed Price |
| 27 | EIMTD-2025-22 | Printer Maintenance Services | 81112306 | Provision of Printer Maintenance Contract & Services for Sharp BP Printers | As Required | As Required | N/A | Sole Source | N/A | Fixed Price |

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| 28 | EIMTD-2025-23 | Consumables for Access Control System | 60101401 | Purchase of Proximity Cards | As Required | As Required | N/A | Open Market | N/A | Fixed Price |
| 29 | EIMTD-2025-24 | Consumables for Access Control System | 55121804 | Purchase of Proximity Card Holders and Chains | As Required | As Required | N/A | Open Market | N/A | Fixed Price |
| 30 | EIMTD-2025-25 | Printer Consumables | 44103103 | Purchase of Printer toners, waste toners, Plotter toners and Printheads | As Required | As Required | N/A | Limited | N/A | Fixed Price |
| 31 | EIMTD-2025-26 | ICT Minor Equipment | 26121600 | Purchase of HDMI Adapters | As Required | As Required | N/A | Open Market | N/A | Fixed Price |
| 32 | EIMTD-2025-27 | ICT Minor Equipment | 43202010 | Purchase of Flash Drives | As Required | As Required | N/A | Open Market | N/A | Fixed Price |
| 33 | EIMTD-2025-28 | Printer Management Software | 43233410 | Purchase of CZ Print Software | As Required | As Required | N/A | Open Market | N/A | Fixed Price |
| 34 | EIMTD-2025-29 | ICT Minor Equipment | 43211500 | Purchase of Window 11 Desktops Computers | 2026 June | 2027 | N/A | Open Market | N/A | Fixed Price |
| 35 | EIMTD-2025-30 | ICT Technology | 81112100 | Provision of Internet Services | 2026 June | 2027 | 1 Year | Sole Source | N/A | Fixed Price |
| 36 | EIMTD-2025-31 | Software Licences and Support | 81112200 | Renewal of Mimecast Subscription | 2026 June | 2027 | 1 year | Sole Source | N/A | Fixed Price |
| 37 | EIMTD-2025-32 | Software Licences and Support | 81112200 | Renewal of Kemp Loadmaster | 2026 Apr | 2027 | 1 Year | Sole Source | N/A | Fixed Price |

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| 38 | EIMTD-2025-33 | Software Licences and Support | 81112200 | Renewal of Forcepoint Web Security | 2026 July | 2027 | 1 Year | Open Market | N/A | Fixed Price |
| 39 | EIMTD-2025-34 | Software Licences and Support | 81112200 | Renewal of AutoCAD Software | 2026 Mar | 2027 | 1 year | Sole Source | N/A | Fixed Price |
| 40 | EIMTD-2025-35 | AC Maintenance Services | 72101500 | Provision of AC Preventive and Remedial Maintenance Services | 2026 Aug | 2027 | 1 year | Sole Source | N/A | Fixed Price |
| 41 | EIMTD-2025-36 | In-Row Cooling Systems Maintenance Services | 72101500 | Provision of In-Row Preventive Maintenance Services | 2026 Jul | 2027 | 1 year | Sole Source | N/A | Fixed Price |
| 42 | EIMTD-2025-37 | Software Licences and Support | 81112200 | Renewal of Checkpoint Support | 2026 July | 2027 | 1 year | Open | N/A | Fixed Price |
| 43 | EIMTD-2025-38 | ICT Technology | 43222622 | Replacement of FatPipe WARP | 2026 Apr | 2027 | N/A | Sole Source | N/A | Fixed Price |
| 44 | EIMTD-2025-39 | Software Licences and Support | 81112200 | Renewal of FatPipe WARP Service Support | 2026 Apr | 2027 | N/A | Sole Source | N/A | Fixed Price |
| 45 | EIMTD-2025-40 | ICT Technology | 76121900 | Disposal of Empty and Used Toners, Ink Cartridges and Consumable Parts | 2026 Sep | 2027 | N/A | Open | N/A | Fixed Price |
| 46 | EIMTD-2025-41 | Books | 60102300 | Newspaper Subscriptions, | 2026 Sep | 2027 | N/A | Single source | N/A | Fixed Price |
| 47 | EIMTD-2025-42 | Periodicals | 60102300 55101500 | Online resources and learning resources services | 2026 Sep | 2027 | 1 year | Open | N/A | Fixed Price |

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| 48 | TTEITI-2025-1 | Trinidad & Tobago Extractive Industries Transparency Initiative (TTEITI) : Digging Deeper | 20111600 | Assessing Mining Sector Impact in Trinidad & Tobago | 2026 Jan | 2029 | 3 years | Open | N/A | Fixed Price |
| 49 | TTEITI-2025-2 | Provision of consultancy services to conduct an EITI audit of the T&T extractive sectors | 20111600 | The consultancy independently verifies and reconciles payments from extractive companies to the Government, checks the accuracy and completeness of disclosed revenue data, identifies discrepancies, and provides recommendations to strengthen transparency and governance in the extractive sector. | 2026 Jan | 2029 | 3 years | Open | N/A | Fixed Price |
| GENERAL ADMINISTRATION | | | | | | | | | | |
| 50 | GA-2025-1 | Official Overseas Travel | 90121500 | Hotel Accomodation and tickets for Official Travel | As required | As required | N/A | Request for Quotation | N/A | Fixed Price |
| 51 | GA-2025-2 | Supply of online access to Lexis Nexis online research database | 43232616 | Supply of online access to Lexis Nexis online research database | 2025 Nov | 2026 Feb | 3 months | Selective | N/A | Fixed Price |
| 52 | GA-2025-3 | Rent/Lease - Buildings | 80131500 | Rental of building and office space for storage of Ministry files, soil samples, other archival material | 2026 Jan | 1 year | 1 year | Open | N/A | Fixed Price |

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| 53 | GA-2025-4 | Rent/Lease- Vehicles & Equipment | 78142000 | Rent/Lease of Vehicles and Equipment for official use | 2026 Jan | 2026 Sep | 1 year | Open | N/A | Fixed Price |
| 54 | GA-2025-5 | Supply and Delivery of Medical consumables | 42181600 | Procurement of medical Medical Kits for office use and field workers | 2026 Jan | 2026 Mar | N/A | Open | N/A | Fixed Price |
| 55 | GA-2025-6 | Supply and Delivery of Stationery and Office Supplies | 44120000 | Procurement of Stationaery and Supplies- pens, paper | 2026 Jan | 2026 Mar | N/A | Open | N/A | Fixed Price |
| 56 | GA-2025-7 | Supply and Delivery of Hospitality supplies | 50000000 | Procurement of tea, coffee, sugar, milk | 2026 Jan | 2026 Mar | N/A | Open | N/A | Fixed Price |
| 57 | GA-2025-8 | Supply and Delivery of Bottled Water | 50202300 | Procurement of 5 Gallon Bottled water | 2026 Jan | 2026 Mar | N/A | Open | N/A | Fixed Price |
| 58 | GA-2025-9 | Provision of Catering Services | 90101600 | Catering for Meetings and events to provide food and beverages | As required | As required | N/A | Open | N/A | Fixed Price |
| 59 | GA-2025-10 | Newspaper Subscriptions | 55101500 | Renewal of Hard Copy of Daily newspapers | 2025 Nov | 2026 Sept | N/A | Sole | N/A | Fixed Price |
| 60 | GA-2025-11 | Maintenance of Vehicles | 78181500 | Automotive Maintenance and Repair purchase of tyres, batteries, engine wash, tune up, major and minor repairs | As required | As required | N/A | Limited | N/A | Fixed Price |
| 61 | GA-2025-12 | Supply and Labour and Materials for Ministry Vehicles | 76111800 | Procurement of Labour and materials for corrective maintenance of vehicles owned by the Ministry | As required | As required | N/A | Single | N/A | Fixed Price |

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| 62 | GA-2025-13 | Supply of Fuel for Ministry Vehicles | 78181700 | Procurement of gas and Diesel supply for Ministry owned and leased vehicles via Fleet Card | As required | As required | N/A | Single | N/A | Fixed Price |
| 62 | GA-2025-14 | Supply and Installation of GPS Security and Tracking Systems on Ministry Vehicles | 25173100 | GPS Security and Tracking Systems for Ministry owned vehicles to improve vehicle security | 2026 Jan | 2026 Mar | 1 year | Limited | N/A | Fixed Price |
| 63 | GA-2025-15 | Vehicular signage | 55121700 | Purchase and placement of decal of Official Coat of Arms on Ministry assigned vehicles and Office glass doors | 2026 Jan | 2026 Mar | N/A | Open | N/A | Fixed Price |
| 64 | GA-2025-16 | Rental of Secured Car Park Facilities | 78111800 | Rental of secured parking spaces to accommodate staff and Ministry vehicles, | 2026 Jan | 2026 Mar | 1 year | Sole | N/A | Fixed Price |
| 65 | GA-2025-17 | Provision of Water Dispenser Maintenance Services | 48101700 | On-site maintenance services for water dispenser | 2026 Jan | 2026 Mar | 1 year | Sole | N/A | Fixed Price |
| 66 | GA-2025-18 | Supply and Delivery of Office Furniture | 56101500 | 25 Ergonomic Chairs and 15 Executive chairs | 2026 Jan | 2026 Mar | N/A | Limited | N/A | Fixed Price |
| 67 | GA-2025-19 | Repairs and Maintenance of Office Equipment | 72154000 | Repairs and Maintenance of computers and other office equipment | 2026 Jan | 2026 Mar | N/A | Open | N/A | Fixed Price |

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| 68 | GA-2025-20 | Redesigning to the two main conference rooms | 72121100 | Aesthetic improvements to the main conference rooms - replacing carpets, curtains, blinds and technology upgrades | 2026 Jan | 2026 Mar | 3 months | Open | N/A | Fixed Price |
| 69 | GA-2025-21 | Rental of Plants for Office space | 80161800 | Rental of office plants to assist with improving air quality and better well-being | 2026 Jan | 2026 Mar | 1 year | Open | N/A | Fixed Price |
| 70 | GA-2025-22 | Provision of Janitorial Services | 76111500 | General building Maintenance and Cleaning | 2026 Jan | 2026 Mar | 1 year | Open | N/A | Fixed Price |
| 71 | GA-2025-23 | Provision of Security Services | 92121500 | Supply and delivery of Security Services | 2026 Jan | 1 year | 1 year | Open | N/A | Fixed Price |
| HUMAN RESOURCE DIVISION | | | | | | | | | | |
| 72 | HR-2025-1 | Training and Development - Local | 86132200 | Engagement of non-governmental training -Local | 2026 Jan | As Required | N/A | Request for Proposal | N/A | Fixed Price |
| INTERNAL AUDIT | | | | | | | | | | |
| 73 | IA-2025-1 | Training and Development - Local | 86132200 | Courses, workshops and conferences pertaining to the field of Internal Auditing | 2026 Jan | 2026 June | N/A | Limited | N/A | Fixed Price |
| 74 | IA-2025-2 | Supply and Delivery of Personal Protective Equipment (PPE) | 46181500 | FOR SIX OFFICERS - TO BE USED when conducting audits on sites which require the use of PPE | 2026 Jan | 2026 Mar | N/A | Open | N/A | Fixed Price |
| 75 | IA-2025-3 | Travel to Tobago on official duties | 90121500 | Involves the auditing of various sites in Tobago | 2026 Mar | 2026 June | N/A | Sole | N/A | Fixed Price |

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| MINERALS DIVISION | | | | | | | | | | |
| 76 | MD-2025-1 | Provision of Personal Protective Equipment (PPE) | 46181500 | Personal Protective Equipment for 90 participants | 2026 Mar | 2026 June | N/A | Open | N/A | Fixed Price |
| 77 | MD-2025-2 | Supply and Delivery of Materials & Supplies | 20111600 | Drilling tools, equipment and Mechanical Drill | 2026 Jan | 2026 Mar | N/A | Open | N/A | Fixed Price |

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| 78 | MD-2025-3 | Medical Accessories | 42132200 | Pharamaceutical items for fifteen Field Workers | 2026 Jan | 2026 Mar | N/A | Open | N/A | Fixed Price |
| 79 | MD-2025-4 | Protection (PPE) | 46101500 | Illegal Quarry Investigations - Bullet proof vests, firearms. | 2026 Jan | 2026 Mar | N/A | Open | N/A | Fixed Price |
| PROCUREMENT UNIT | | | | | | | | | | |
| 80 | PU-2025-1 | Construction of Office space | 72121000 | Retrofitting of procurement Unit to provide a secured work environment | 2026 Mar | 2026 Sept | 6 months | Open | N/A | Fixed Price |
| 81 | PU-2025-2 | Training for officers of the Procurement Unit | 86101705 | Provision of training opportunities to improve skills sets ansd services offered by officers of the unit | 2026 Mar | 2026 Sep | N/A | Selective | N/A | Fixed Price |