

MINISTRY OF ENERGY AND ENERGY INDUSTRIES										
ANNUAL SCHEDULE OF PLANNED PROCUREMENT ACTIVITIES 2025-2026										
NO.	Project Number	Project Name	UNSPSC Code Lvl 3	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (For works and services)	Procurement Method	Standstill period (If applicable) - No. of days	Contract Type
COMMUNICATIONS UNIT										
1	CU-2025-1	Supply and Delivery of Acrylic name plates	551215000	Procurement of acrylic name plates for use in stakeholder engagement meetings	2026 Jan	2026 March	N/A	Open	N/A	Fixed Price
2	CU-2025-2	Upgrade of photography and videography equipment of digital camera equipment	451200000	Procurement of equipment to capture and record events	2026 Jan	2026 June	N/A	Open	N/A	Fixed Price
3	CU-2025-3	Supply and Delivery of Promotional/Display Stands	43211903	Procurement of Display Stands for use in stakeholder engagement meetings	2026 Jan	2026 July	N/A	Open	N/A	Fixed Price
4	CU-2025-4	Supply and delivery of Souvenirs/Promotional Items	49101700	Procurement of sovenir items as tokens of appreciation for courtesy calls and promotional items for distribution at Energy Conferences	2026 Jan	2026 June	N/A	Open	N/A	Fixed Price
5	CU2025-5	Instalation of Commercial shelving units	24100000	Procurement of Shelving units for storage of supplies	2026 Jan	2026 Sep	N/A	Open	N/A	Fixed Price
ENERGY INFORMATION MANAGEMENT AND TECHNICAL DIVISION										
6	EIMTD-2025-1	Server Support	81112200	Provision of Services for Infrastructure and Systems Support	2026 Feb	2027	1 year	Sole Source	N/A	Fixed Price

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7	EIMTD-2025-2	Helpdesk Support	81111811	Provision of Helpdesk Services	2026 Feb	2027	1 year	Sole Source	N/A	Fixed Price
8	EIMTD-2025-3	Website Maintenance	81112103	Provision of Website Maintenance Support Services	2026 July	2027	1 year	Sole Source	N/A	Fixed Price
9	EIMTD-2025-4	Support for Dell EMC VxRail Solution	81112300	Renewal of Support for VxRail E560F	2026 July	2028	2 years	Single Source	N/A	Fixed Price
10	EIMTD-2025-5	Support for Dell EMC VxRail Solution	81112300	Renewal of Support for VxRail V570F	2026 July	2028	2 years	Single Source	N/A	Fixed Price
11	EIMTD-2025-6	Software Licences and Support	81112200	Renewal of Interactive Petrophysics (IP) Software Support	2026 July	2028	2 years	Sole Source	N/A	Fixed Price
12	EIMTD-2025-7	Software Licences and Support	81112200	Renewal of Netvault Licences and Support	2026 Mar	2027	1 year	Single Source	N/A	Fixed Price
13	EIMTD-2025-8	Board of Survey (BOS)	78140000	Transport to relocate BOS Equipment to Warehouse	2026 Mar	2026 Sep	N/A	Open Market	N/A	Fixed Price
14	EIMTD-2025-9	Software Licences and Support	81112200	Renewal of Oil Field Manager (OFM) Licences and Support	2026 Mar	2027	1 year	Sole Source	N/A	Fixed Price
15	EIMTD-2025-10	Software Licences and Support	81112200	Renewal of Reservoir Engineering Core System Licences and Support	2026 Mar	2027	1 year	Sole Source	N/A	Fixed Price
16	EIMTD-2025-11	Printer Maintenance Services	81112306	Provision of Printer Maintenance Services for Xerox Printers	As Required	As Required	N/A	Sole Source	N/A	Fixed Price

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17	EIMTD-2025-12	Software Licences and Support	81112200	Renewal of TeamViewer	2026 Aug	2027	1 year	Sole Source	N/A	Fixed Price
18	EIMTD-2025-13	Software Licences and Support	81112200	Renewal of ArcGIS Licences	2026 June	2027	1 year	Sole Source	N/A	Fixed Price
19	EIMTD-2025-14	Software Licences and Support	81112200	Renewal of KACE System Licences and Support	2026 Sep	2027	1 year	Sole Source	N/A	Fixed Price
20	EIMTD-2025-15	Software Licences and Support	81112200	Renewal of Zoom Workplace Business	2026 Aug	2027	1 Year	Sole Source	N/A	Fixed Price
21	EIMTD-2025-16	Printer Maintenance Services	81112306	Provision of Printer Maintenance Services for Sharp MX Printers	2026 March	2027	1 year	Sole Source	N/A	Fixed Price
22	EIMTD-2025-17	UPS Maintenance Services	81101716	Provision of UPS Preventive and Remedial Maintenance Services	As Required	As Required	1 year	Sole Source	N/A	Fixed Price
23	EIMTD-2025-18	Software Licences and Support	81112200	Renewal of Petrel Licences and Support	2026 Sep	2027	1 year	Sole Source	N/A	Fixed Price
24	EIMTD-2025-19	Software Licences and Support	81112200	Renewal of Oracle Licences and Support	2026 Sep	2027	1 year	Sole Source	N/A	Fixed Price
25	EIMTD-2025-20	Software Licences and Support	81112200	Renewal of Trellix Plus	2026 Aug	2027	1 yaer	Open Market	N/A	Fixed Price
26	EIMTD-2025-21	Storage of Cores and Ditch samples	24131516	Provision of storage facilities for cores and ditch samples	2026 Sep	2026 Sep	N/A	Sole Source	N/A	Fixed Price
27	EIMTD-2025-22	Printer Maintenance Services	81112306	Provision of Printer Maintenance Contract & Services for Sharp BP Printers	As Required	As Required	N/A	Sole Source	N/A	Fixed Price

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28	EIMTD-2025-23	Consumables for Access Control System	60101401	Purchase of Proximity Cards	As Required	As Required	N/A	Open Market	N/A	Fixed Price
29	EIMTD-2025-24	Consumables for Access Control System	55121804	Purchase of Proximity Card Holders and Chains	As Required	As Required	N/A	Open Market	N/A	Fixed Price
30	EIMTD-2025-25	Printer Consumables	44103103	Purchase of Printer toners, waste toners, Plotter toners and Printheads	As Required	As Required	N/A	Limited	N/A	Fixed Price
31	EIMTD-2025-26	ICT Minor Equipment	26121600	Purchase of HDMI Adapters	As Required	As Required	N/A	Open Market	N/A	Fixed Price
32	EIMTD-2025-27	ICT Minor Equipment	43202010	Purchase of Flash Drives	As Required	As Required	N/A	Open Market	N/A	Fixed Price
33	EIMTD-2025-28	Printer Management Software	43233410	Purchase of CZ Print Software	As Required	As Required	N/A	Open Market	N/A	Fixed Price
34	EIMTD-2025-29	ICT Minor Equipment	43211500	Purchase of Window 11 Desktops Computers	2026 June	2027	N/A	Open Market	N/A	Fixed Price
35	EIMTD-2025-30	ICT Technology	81112100	Provision of Internet Services	2026 June	2027	1 Year	Sole Source	N/A	Fixed Price
36	EIMTD-2025-31	Software Licences and Support	81112200	Renewal of Mimecast Subscription	2026 June	2027	1 year	Sole Source	N/A	Fixed Price
37	EIMTD-2025-32	Software Licences and Support	81112200	Renewal of Kemp Loadmaster	2026 Apr	2027	1 Year	Sole Source	N/A	Fixed Price

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38	EIMTD-2025-33	Software Licences and Support	81112200	Renewal of Forcepoint Web Security	2026 July	2027	1 Year	Open Market	N/A	Fixed Price
39	EIMTD-2025-34	Software Licences and Support	81112200	Renewal of AutoCAD Software	2026 Mar	2027	1 year	Sole Source	N/A	Fixed Price
40	EIMTD-2025-35	AC Maintenance Services	72101500	Provision of AC Preventive and Remedial Maintenance Services	2026 Aug	2027	1 year	Sole Source	N/A	Fixed Price
41	EIMTD-2025-36	In-Row Cooling Systems Maintenance Services	72101500	Provision of In-Row Preventive Maintenance Services	2026 Jul	2027	1 year	Sole Source	N/A	Fixed Price
42	EIMTD-2025-37	Software Licences and Support	81112200	Renewal of Checkpoint Support	2026 July	2027	1 year	Open	N/A	Fixed Price
43	EIMTD-2025-38	ICT Technology	43222622	Replacement of FatPipe WARP	2026 Apr	2027	N/A	Sole Source	N/A	Fixed Price
44	EIMTD-2025-39	Software Licences and Support	81112200	Renewal of FatPipe WARP Service Support	2026 Apr	2027	N/A	Sole Source	N/A	Fixed Price
45	EIMTD-2025-40	ICT Technology	76121900	Disposal of Empty and Used Toners, Ink Cartridges and Consumable Parts	2026 Sep	2027	N/A	Open	N/A	Fixed Price
46	EIMTD-2025-41	Books	60102300	Newspaper Subscriptions,	2026 Sep	2027	N/A	Single source	N/A	Fixed Price
47	EIMTD-2025-42	Periodicals	60102300 55101500	Online resources and learning resources services	2026 Sep	2027	1 year	Open	N/A	Fixed Price

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48	TTEITI-2025-1	Trinidad & Tobago Extractive Industries Transparency Initiative (TTEITI) : Digging Deeper	20111600	Assessing Mining Sector Impact in Trinidad & Tobago	2026 Jan	2029	3 years	Open	N/A	Fixed Price
49	TTEITI-2025-2	Provision of consultancy services to conduct an EITI audit of the T&T extractive sectors	20111600	The consultancy independently verifies and reconciles payments from extractive companies to the Government, checks the accuracy and completeness of disclosed revenue data, identifies discrepancies, and provides recommendations to strengthen transparency and governance in the extractive sector.	2026 Jan	2029	3 years	Open	N/A	Fixed Price
GENERAL ADMINISTRATION										
50	GA-2025-1	Official Overseas Travel	90121500	Hotel Accomodation and tickets for Official Travel	As required	As required	N/A	Request for Quotation	N/A	Fixed Price
51	GA-2025-2	Supply of online access to Lexis Nexis online research database	43232616	Supply of online access to Lexis Nexis online research database	2025 Nov	2026 Feb	3 months	Selective	N/A	Fixed Price
52	GA-2025-3	Rent/Lease - Buildings	80131500	Rental of building and office space for storage of Ministry files, soil samples, other archival material	2026 Jan	1 year	1 year	Open	N/A	Fixed Price

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53	GA-2025-4	Rent/Lease- Vehicles & Equipment	78142000	Rent/Lease of Vehicles and Equipment for official use	2026 Jan	2026 Sep	1 year	Open	N/A	Fixed Price
54	GA-2025-5	Supply and Delivery of Medical consumables	42181600	Procurement of medical Medical Kits for office use and field workers	2026 Jan	2026 Mar	N/A	Open	N/A	Fixed Price
55	GA-2025-6	Supply and Delivery of Stationery and Office Supplies	44120000	Procurement of Stationaery and Supplies- pens, paper	2026 Jan	2026 Mar	N/A	Open	N/A	Fixed Price
56	GA-2025-7	Supply and Delivery of Hospitality supplies	50000000	Procurement of tea, coffee, sugar, milk	2026 Jan	2026 Mar	N/A	Open	N/A	Fixed Price
57	GA-2025-8	Supply and Delivery of Bottled Water	50202300	Procurement of 5 Gallon Bottled water	2026 Jan	2026 Mar	N/A	Open	N/A	Fixed Price
58	GA-2025-9	Provision of Catering Services	90101600	Catering for Meetings and events to provide food and beverages	As required	As required	N/A	Open	N/A	Fixed Price
59	GA-2025-10	Newspaper Subscriptions	55101500	Renewal of Hard Copy of Daily newspapers	2025 Nov	2026 Sept	N/A	Sole	N/A	Fixed Price
60	GA-2025-11	Maintenance of Vehicles	78181500	Automotive Maintenance and Repair purchase of tyres, batteries, engine wash, tune up, major and minor repairs	As required	As required	N/A	Limited	N/A	Fixed Price
61	GA-2025-12	Supply and Labour and Materials for Ministry Vehicles	76111800	Procurement of Labour and materials for corrective maintenance of vehicles owned by the Ministry	As required	As required	N/A	Single	N/A	Fixed Price

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62	GA-2025-13	Supply of Fuel for Ministry Vehicles	78181700	Procurement of gas and Diesel supply for Ministry owned and leased vehicles via Fleet Card	As required	As required	N/A	Single	N/A	Fixed Price
62	GA-2025-14	Supply and Installation of GPS Security and Tracking Systems on Ministry Vehicles	25173100	GPS Security and Tracking Systems for Ministry owned vehicles to improve vehicle security	2026 Jan	2026 Mar	1 year	Limited	N/A	Fixed Price
63	GA-2025-15	Vehicular signage	55121700	Purchase and placement of decal of Official Coat of Arms on Ministry assigned vehicles and Office glass doors	2026 Jan	2026 Mar	N/A	Open	N/A	Fixed Price
64	GA-2025-16	Rental of Secured Car Park Facilities	78111800	Rental of secured parking spaces to accommodate staff and Ministry vehicles,	2026 Jan	2026 Mar	1 year	Sole	N/A	Fixed Price
65	GA-2025-17	Provision of Water Dispenser Maintenance Services	48101700	On-site maintenace services for water dispenser	2026 Jan	2026 Mar	1 year	Sole	N/A	Fixed Price
66	GA-2025-18	Supply and Delivery of Office Furniture	56101500	25 Ergonomic Chairs and 15 Executive chairs	2026 Jan	2026 Mar	N/A	Limited	N/A	Fixed Price
67	GA-2025-19	Repairs and Maintenance of Office Equipment	72154000	Repairs and Maintenance of computers and other office equipment	2026 Jan	2026 Mar	N/A	Open	N/A	Fixed Price



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68	GA-2025-20	Redesigning to the two main conference rooms	72121100	Aeasthetic improvements to the main conference rooms - replacing carpets, curtains, blinds and technology upgrades	2026 Jan	2026 Mar	3 months	Open	N/A	Fixed Price
69	GA-2025-21	Rental of Plants for Office space	80161800	Rental of office plants to assist with improving air quality and better well-being	2026 Jan	2026 Mar	1 year	Open	N/A	Fixed Price
70	GA-2025-22	Provision of Janitorial Services	76111500	General building Maintenance and Cleaning	2026 Jan	2026 Mar	1 year	Open	N/A	Fixed Price
71	GA-2025-23	Provision of Security Services	92121500	Supply and delivery of Security Services	2026 Jan	1 year	1 year	Open	N/A	Fixed Price
HUMAN RESOURCE DIVISION										
72	HR-2025-1	Training and Development - Local	86132200	Engagement of non-governmental training -Local	2026 Jan	As Required	N/A	Request for Proposal	N/A	Fixed Price
INTERNAL AUDIT										
73	IA-2025-1	Training and Development - Local	86132200	Courses, workshops and conferences pertaining to the field of Internal Auditing	2026 Jan	2026 June	N/A	Limited	N/A	Fixed Price
74	IA-2025-2	Supply and Delivery of Personal Protective Equipment (PPE)	46181500	For six officers - to be used when conducting audits on sites which require the use of PPE	2026 Jan	2026 Mar	N/A	Open	N/A	Fixed Price
75	IA-2025-3	Travel to Tobago on official duties	90121500	Involves the auditing of various sites in Tobago	2026 Mar	2026 June	N/A	Sole	N/A	Fixed Price

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MINERALS DIVISION										
76	MD-2025-1	Provision of Personal Protective Equipment (PPE)	46181500	Personal Protective Equipment for 90 participants	2026 Mar	2026 June	N/A	Open	N/A	Fixed Price
77	MD-2025-2	Supply and Delivery of Materials & Supplies	20111600	Drilling tools, equipment and Mechanical Drill	2026 Jan	2026 Mar	N/A	Open	N/A	Fixed Price

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78	MD-2025-3	Medical Accessories	42132200	Pharamautical items for fifteen Field Workers	2026 Jan	2026 Mar	N/A	Open	N/A	Fixed Price
79	MD-2025-4	Protection (PPE)	46101500	Illegal Quarry Investigations - Bullet proof vests, firearms.	2026 Jan	2026 Mar	N/A	Open	N/A	Fixed Price
PROCUREMENT UNIT										
80	PU-2025-1	Construction of Office space	72121000	Retrofitting of procurement Unit to provide a secured work environment	2026 Mar	2026 Sept	6 months	Open	N/A	Fixed Price
81	PU-2025-2	Training for officers of the Procurement Unit	86101705	Provision of training opportunities to improve skills sets and services offered by officers of the unit	2026 Mar	2026 Sep	N/A	Selective	N/A	Fixed Price